

INSTRUCTIONS: Using a copy of the Ohio Administrative Code (Revised January 8, 2004) insert the correct information in each blank line. All information must be 100% correct for acceptance. Blank spaces may require more than one word to complete the text. Submit this completed document with the Enterprise Application.

PRINT NAME	PRINT ENTERPRISE NAME
CHECK ONE	
<input type="checkbox"/> AUTHORIZING OFFICIAL <input type="checkbox"/> TRAINING MANAGER <input type="checkbox"/> INSTRUCTOR	

OHIO ADMINISTRATION CODE 4501-7

(REVISED JANUARY 8, 2004)

4501-7-01 DEFINITIONS

The entire text is not provided in order to reduce number of pages of document.

- (B) "Authorizing official" or "official" means any person who _____ on behalf of an individual, corporation, business trust, estate, trust, partnership, or an association for the _____ of a driver training enterprise.
- (D) "Behind-the-wheel instruction" means that portion of a driver training course which is devoted to teaching a student _____, provided to a student who is operating _____, and presented by a _____.
- (E) "Certificate of completion" or "certificate" means a certificate furnished by the department to a licensed driver training enterprise and issued by the enterprise to students under age _____ who have completed the required _____ of classroom instruction and _____ of behind-the-wheel training to the satisfaction of the school's authorizing official or training manager as required by section _____ of the Revised Code.
- (H) "Classroom instruction" means that portion of a driver training course that is devoted to teaching and _____ which does not include the student's _____.
- (K) "Current textbook or workbook" means a book published within the past _____ containing information for _____ and used as part of an _____ driver training curriculum.
- (L) "Department" means the Ohio department of _____.
- (M) "Director" means the director of the Ohio department of public safety as set forth section _____, or the director's designee.
- (O) "Driver training school" or "school" means _____ where driver training is conducted. A driver training school:
 - (1) A business enterprise conducted by a person for the training of persons to operate motor vehicles that _____ to provide training and _____.
 - (2) A _____ as provided in section 4508.09 of the Revised Code.
 - (3) A _____ of a city, exempted village, local, or joint _____ or the governing board of an _____ that offers a driver education course for _____ enrolled in the _____ or in a _____.
- (P) "Dual control brake" means _____ in a single motor vehicle, either of which will _____ the motor vehicle. One device shall be a brake operated by the _____ of the motor vehicle. The second device shall be a brake that can be operated by the _____ of the motor vehicle.
- (R) "Instructor" means any person, whether acting for self as operator of a driver training school or for such a school, who _____, persons learning to operate or drive motor vehicles.
- (T) "Office" means a room used for _____ and _____ which meets the requirements specified in rule 4501-7-02 of the administrative code.

- (Y) "Person with a disability" or "disabled person" means any person who, in the opinion of the _____, is afflicted with or suffering from a _____ or _____ that prevents the person, in the absence of _____, from exercising _____ control over a motor vehicle while operating the vehicle upon the highways. A person with a disability is not a person who is or who has been subject to any condition resulting in episodic impairment of _____ and whose condition, in the opinion of the _____, is _____ that the person is capable of exercising _____ control over a motor vehicle. A student who is _____ is not a person with a disability for purposes of this chapter.
- (Z) "Range" or "driving range" means an _____ designed for training motor vehicle drivers that does not permit _____, except that ranges for commercial motor vehicles may include only other vehicles being used in training.
- (AA) "Residence" means any dwelling _____, whether or not on a _____. A residence does not include an _____ that has a separate means of ingress and egress.
- (BB) "Training manager" or "manager" means a person designated by an authorizing official of a driver training enterprise to carry out _____, _____, and _____ of a school including the training and supervision of instructors.

4501-7-02 PLACE OF BUSINESS

- (A) The established place of business of each driver training enterprise shall be _____ by the driver training enterprise. A driver training enterprise shall maintain at least one _____ in which a school is operated and where training is conducted, and each enterprise shall maintain at least one office in a fixed geographic location where _____ and at least one _____. A single business enterprise may own and operate more than one _____. Any facility used as a driver training school shall be _____ by the director prior to its use as a school. A copy of the rental or lease agreement or deed for the property shall be kept on file with the _____. The use of a _____ as a driver training school shall be _____ unless the structure is installed on a permanent foundation.
- (B) Neither a school nor its office shall consist of a _____. Neither a school nor its office shall be located within a _____. No driver training enterprise may share any office or classroom with any other driver training enterprise unless _____. The place of business shall be occupied only by the driver training school during times of _____.
- (1) The office of a driver training enterprise shall:
- (a) Have space adequate to maintain the required _____, interview _____, and _____ the school license.
 - (b) Have a permanent wall of sufficient construction to prevent _____ in the classroom. If no permanent wall exists, the office shall remain closed for business during _____.
 - (c) Be located in the _____ to the school for which student records are being stored.
 - (d) Have access to a computer, printer, _____.
- (2) Schools shall contain a classroom that:
- (a) Will comfortably accommodate at least _____ and an instructor, and have sufficient space to contain _____ for all students.
 - (b) Is equipped with a variety of _____ that support the course curriculum.
 - (c) Is reasonably free of visible and/or audible distractions and shall present an atmosphere adequate for _____.
 - (d) Has a clean and functional restroom that is available for student use _____.
 - (e) Conforms to all federal, state, and local _____.

4501-7-03 CHARACTER AND FITNESS

- (A) Any person connected _____ with a driver training enterprise, including but not limited to an owner, partner, training manager, instructor, or authorizing official, shall be of _____.
- (B) The conviction of any of the above persons of a felony, as specified in _____, or an equivalent conviction from another jurisdiction, or any _____ as specified in section 2929.21 of the Revised Code, which is reasonably related to a person's ability to serve _____ in connection with a driver

training enterprise, or an equivalent conviction from another jurisdiction, shall be grounds to _____ issuing or renewing a license or grounds for _____ a previously issued license.

- (C) Every person connected in any manner with a driver training enterprise, including but not limited to an owner, partner, training manager, office manager, instructor, or authorizing official, shall comply with all applicable state and federal laws which prohibit _____ based upon race, color, national origin, sex, age, handicap, disability, ancestry or religion.
- (D) The director may deny the issuance of a license to any person if the person applying for a license has had a driver training school, training manager, or instructor license revoked or denied within the _____ immediately preceding the current filing for an application or renewal.
- (E) No training manager or authorizing official shall knowingly permit any training manager or instructor of the enterprise who is _____ unfit to be in contact with students.
 - (1) Any person who applies for or holds a driver training instructor's, authorizing official's school, or training manager's license shall submit to an _____ of that person's physical or mental fitness when the director or the school's training manager or enterprise's authorizing official has evidence to believe the instructor, official, or manager may not be mentally or physically fit to _____ or operate a motor vehicle.
 - (2) Any person who applies for or holds a driver training instructor's or training manager's license shall notify the authorizing official of any driver training enterprise with which the person is affiliated of any injury, any physical or mental impairment, or any drug or medicine the person is taking that gives good cause to believe such injury, impairment, drug or medicine may affect that instructor's or manager's ability to _____ or to _____ students or _____ training.

4501-7-04 APPLICATION FOR AND RENEWAL OF DRIVER TRAINING SCHOOL LICENSES

- (A) No person shall establish a driver training enterprise or allow such enterprise to continue unless the authorizing official first _____ for a driver training school. The authorizing official shall ensure the driver training school, its business enterprise, and its instructors and training managers operate in compliance with _____ of the Revised Code and Chapter 4501-7 of the Administrative Code as well as all other applicable local, state, and federal laws. No _____ training or _____ safety program is administered under this chapter of the Administrative Code.
- (B) Each authorizing official applying for a school license shall make application in writing to the department on a form _____ by the director.
- (C) No driver training enterprise established after July 1, 2001, may share the _____ as any other driver training enterprise unless the same person owns both.
- (D) Driver training school licenses shall be issued by the director in one of two categories:
 - (1) Class D license school – schools training students in the operation of _____ for class D operator's licenses as defined in _____ of the Revised Code, or
 - (2) Commercial driver license school – schools training students in the operation of _____ for commercial driver licenses in class _____ of the Revised Code.
- (E) Each authorizing official applying for an original school license shall:
 - (1) Include a fee of _____ dollars;
 - (2) Complete and submit the form supplied by the director;
 - (3) Identify the person or persons who are the _____ and the _____ or the school;
 - (4) Submit a _____ abstract of the authorizing official provided by the bureau of criminal identification and investigation and dated by the bureau of criminal identification and investigation not more than _____
 - (5) Submit a copy of the training manager's _____ showing the training manager has completed, within the past _____ years, a driver training school manager's course approved by the director;
 - (6) Certify the applicant will operate the driver training _____ and it's _____ in _____ with all applicable laws of the Revised Code, the administrative code, and all other applicable local, state, and federal laws.
- (F) An original school license expires on _____ of the year it is issued and may be renewed.
- (G) Each authorizing official applying for a renewal school license shall:

- (1) Include a fee of _____ dollars;
 - (2) Complete the form supplied by the director;
 - (3) Identify the person or persons who serve as the _____ and the _____ for the school;
 - (4) Certify the applicant will operate the driver training _____ and its school in _____ with all applicable laws of the Revised Code, the Administrative Code, and all other _____ local, state, and federal laws.
 - (5) Ensure the department _____ the renewal application or that it is _____ no later than _____ of the year the license expires.
- (H) If a renewal application is not _____ or _____ by the director at least _____ of the current school license, the authorizing official shall submit an application for an _____ school license in accordance with paragraph (E) of this rule.
- (I) No authorizing official shall change the school's _____ without prior _____ to the director.
- (1) Any person to whom the ownership of a driver training enterprise is to be _____ shall submit an _____ license application in accordance with paragraph (E) of this rule. The application for an original license shall be _____ by the director prior to the conveyance of ownership.
 - (2) Any person to whom an interest in ownership is conveyed that does not constitute a change of ownership as defined in rule 4501-7-01 of the administrative code shall submit an application for _____ to the director along with the documents required in paragraph (e) (2), (3), and (4) of this rule.
 - (3) No fees will be assessed for _____ of a school or the _____ of a driver training enterprise.
- (J) All license fees shall be in the form of a check or money order made payable to the _____ of the state of Ohio.
- (K) No person shall submit an application that is _____ or _____ or which contains _____
- (L) If a driver training enterprise or school closes or discontinues business for any reason, the authorizing official shall return the school license to the director _____.

4501-7-05 APPLICATION AND RENEWAL OF LICENSES FOR INSTRUCTORS AND TRAINING MANAGERS

- (A) No person shall give instruction for hire in the operation of a motor vehicle unless such person is the holder of a _____ license issued by the director. Instructor candidates completing the forty-hour training requirement may student teach with the _____.
- (B) Instructor licenses are issued in one of these classes:
- (1) Instructors for class D operators – licensed instructors who teach any part of a _____, including classroom and behind-the-wheel instruction, for the operation of motor vehicles to persons learning to operate a motor vehicle other than a commercial motor vehicle.
 - (2) Instructors for commercial drivers – licensed instructors who teach any part of a _____, including classroom and behind-the-wheel instruction, for the operation of commercial motor vehicles as defined in division (e) of section _____ of the Revised Code.
 - (3) Restricted instructors for _____ drivers – licensed instructors who may teach driver knowledge in the classroom but who are not permitted to instruct students on the _____ of a commercial motor vehicle. Restricted instructors are not required to possess or maintain a _____.
- (C) _____ shall be licensed instructors and shall have completed a course approved by the director for driver training school managers.
- (D) Each person applying for a driver training instructor or training manager license shall make application in writing to the department on a form prescribed by the director. Original applications for driver training instructor or manager licenses shall include:
- (1) A fee of _____ dollars in the form of a check or money order made payable to the _____ of the state of Ohio.
 - (2) A _____ abstract provided by the bureau of criminal identification and investigation and dated by the bureau of criminal identification and investigation not more than _____ prior to the date the director _____ the application.

- (3) Two photographs of the applicant that measure one and one-half inches square showing _____ and taken not more than _____ days prior to the date of the application. Photographs shall not be permanently attached to any material. The photographs will be used to create an identification card. The photographs shall not be required to be submitted if the Department can obtain the photograph for the instructor from records obtained by the _____.
- (4) The applicant's _____ abstract obtained from the records maintained by the bureau of motor vehicles, or a similar agency from another state if the applicant has an out-of-state license. The abstract shall be dated no more than _____ days prior to the date the application is received by the director, and the abstract must show the applicant has a _____ license to operate a motor vehicle.
- (5) Certification from an Ohio _____ that the applicant has _____ the required driver training instructor testing. Testing includes:
- (a) A _____ screening.
 - (b) A knowledge test that includes questions testing the applicant's knowledge of _____ of the Administrative Code, _____, the _____, and the "_____ of Ohio Motor Vehicle Laws."
 - (c) A _____ test that is an examination of the applicant's skill in the operation of a motor vehicle. The driving skills test will be administered as follows:
 - (i) Applicants for an instructor license for _____ operators shall take a skill examination in a motor vehicle other than a _____ motor vehicle or a _____.
 - (ii) Applicants for an instructor license for commercial drivers shall take a skill examination in the _____ for which the applicant intends to train.
 - (iii) Applicants for a _____ instructor license for commercial drivers shall be required to take a skill examination in a motor vehicle other than a _____ motor vehicle or a _____.
- (6) Proof the applicant has completed, within the _____ immediately preceding the application for an instructor license, an approved _____ instructor's course in driver training or a _____ copy of a state of Ohio department of _____ certificate with a driver training endorsement issued pursuant to the provisions of sections 3319.22 to 3319.31 of the Revised Code. Such certificate shall be _____ at the time of applying for a driver training instructor license. The _____ instructor's course in driver training shall have been conducted by one of the following:
- (a) College or university,
 - (b) Teacher's driving _____,
 - (c) Program _____ by the department,
 - (d) A course provided by a licensed driver training _____ under the direction of a licensed _____.
- (7) A _____ from a licensed _____ that the applicant is in sound physical and mental health; that the applicant does not have any injury or physical or mental impairment, and that the applicant is not under the _____ of or _____ to any drug or medicine which may affect that applicant's ability to _____. The statement shall be presented with the application on a form prescribed by the director.
- (8) The _____ of the enterprise's _____.
- (9) The enterprise or organization that completed the training for _____ years shall maintain records of the _____ trained. Dates, times, and curriculum used shall be kept on file for inspection.
- (E) Every training manager applicant shall submit _____ has completed a course for _____ that has been approved by the director.
- (F) Each applicant for an _____ instructor's license to train behind the wheel of _____ motor vehicles shall also:
- (1) Show proof of being licensed as the operator of a commercial motor vehicle for at least _____ years;
 - (2) Possess a valid commercial driver's license that is _____ in which the instructor trains students.

- (G) All instructor and training manager licenses expire on _____ of the year the license is issued, and a license may be renewed _____ upon application to the director.
- (H) All instructor and training manager license renewal applications may be filed without _____ if filed within _____ of the last license issued, but such license will be _____ the date it is approved by the director.
- (I) Any application for an instructor's or manager's license received by the director _____ the last license expired shall be submitted as an _____ application.
- (J) Each applicant seeking renewal of an instructor's or manager's license shall make application in writing to the department on a form prescribed by the director. Applications for license renewal shall include:
- (1) A fee of _____ dollars in the form of a check or money order made payable to the _____ of the state of Ohio.
 - (2) The applicant's _____ abstract obtained from the records maintained by the bureau of motor vehicles, or a similar agency from another state if the applicant has an out-of-state license. The abstract shall be dated no more than _____ days prior to the date the application is _____ by the director, and the abstract shall show the applicant has a _____ license to operate a motor vehicle.
 - (3) The signature of the _____ of the driver training school with which the applicant is affiliated.
- (K) Each applicant for a driver training instructor's or training manager's license shall:
- (1) Certify the applicant has been licensed as the operator of a motor vehicle for at least _____ years.
 - (2) Possess a valid driver's license to operate _____ for which the applicant will instruct or is instructing, except that applicants for a _____ instructor's license shall be required to possess only a class D operator's license.
 - (3) Certify that the applicant is in sound _____ health, that the applicant does not have any injury or physical or mental impairment, and that the applicant is not under the _____ any drug or medicine which may affect that applicant's ability to _____.
 - (4) Have a record free of _____ for a felony, defined in section 2929.11 of the Revised Code, or an equivalent conviction from another jurisdiction, within the last _____ years and _____ of a misdemeanor i or ii, defined in section 2929.21 of the Revised Code, which is reasonably related to a person's ability to serve _____ in connection with a driver training enterprise, or an equivalent conviction from another jurisdiction, within the last _____ years.
 - (5) Have a driving record free of any of the following:
 - (a) Three or more _____ within the three years preceding the date of application;
 - (b) Three or more _____ convictions under chapter 4511. Of the Revised Code, or an equivalent conviction from another jurisdiction, within the _____ years preceding the date of application;
 - (c) An accumulation of _____ or more under chapter 4507. Of the Revised Code, or equivalent action from another jurisdiction, within the preceding _____ years;
 - (d) A _____ under section 4507.021 of the Revised Code, or equivalent action from another jurisdiction, within the _____ years preceding the date of application.
- (L) In addition to the requirements set forth in paragraph (K) of this rule, an applicant for a driver training manager license shall also demonstrate that the applicant has held a valid class "D" _____ for at least _____ years. This provision shall not apply to any person who has taken the approved driver training manager course prior to the _____.
- (M) An instructor or training manager shall notify the enterprise's authorizing official in writing within _____ days if any of the following occur:
- (1) The instructor or training manager receives a moving _____ conviction;
 - (2) The instructor or training manager is involved in a _____;
 - (3) The instructor or training manager is convicted of a charge that assesses _____ against the applicant's license;
 - (4) The instructor or training manager receives any _____ suspension, cancellation, or revocation;

- (5) The instructor or training manager is convicted of any _____ listed in this rule.
- (N) The authorizing official or training manager shall notify the director in writing within ten days of the _____ receipt of notice that an instructor's or manager's criminal or traffic conviction, crash, or driver license suspension, revocation, or cancellation may _____ the instructor or manager for licensing under this rule.
- (O) The director may refuse to issue or renew or may suspend, revoke, or place on probation the license of any instructor or training manager upon notice of that person's conviction for any offense for which that person may be disqualified _____.
- (P) The director may refuse to issue or renew or may suspend, revoke, or place on probation a license upon notice of an offense determined by the director to be of a _____ expected of an instructor or training manager which is committed beyond the periods provided herein.
- (Q) No person shall submit an application that is _____ or which contains _____ information. An incomplete or incorrect application may be _____ to the applicant. An application containing false or misleading information may be _____.
- (R) Every licensed instructor applying for an _____ to teach driver training to persons with a _____ shall make application in writing to the director. Such application shall be accompanied by a certificate of _____ of a course approved by the director for training drivers with a _____. In order to maintain current certification, an instructor shall show proof the instructor has received _____ every _____ years in training drivers with a _____.
- (S) No authorizing official or training manager shall allow a person to instruct driver training unless the person has applied for and obtained an _____ in the manner and form prescribed by the director.
- (T) Every training manager shall complete an _____ once every _____ years and shall, upon request from the director, provide _____ of such training.
 - (1) The course shall be one approved by the director or the course shall be one of continued education in _____ or _____ conducted by a college, university, or a _____ driver training organization.
 - (2) The proof of _____ shall be in a manner or form prescribed by the director.
 - (3) The director shall provide a list of _____ courses upon request. In addition to the list, the director _____ may approve, on an individual basis, additional conferences, workshops, or seminars, including a _____ or _____ course, in satisfaction of this requirement.
- (U) The director may _____ a license application form at any time

4501-7-06 QUALIFICATIONS FOR INSTRUCTING PERSONS WITH A DISABILITY

- (A) No school shall offer _____ training programs for persons with a _____ unless that school employs a driver training instructor who is certified by the director to provide training for persons with a _____. No _____ shall provide _____ training to a student with a _____ unless that instructor has been certified by the director to train persons with a _____.
- (B) A medically based _____ or _____ facility that offers instruction for persons with a _____ shall appoint an authorizing official who shall apply for a driver training school license for each driver training _____ it operates. The school may offer only _____ driver training and may refer students under the age of _____ to another licensed driver training school for the required _____ instruction. The school shall also employ instructors certified to provide driver training instruction for persons with a _____, and only certified instructors may provide driver training.
 - (1) The authorizing official or training manager of the driver training school at a hospital or rehabilitation facility shall maintain complete _____ of each student's training at that school. If the school operated by a hospital or rehabilitation facility does not supply the required _____, the authorizing official or training manager shall _____ at that school for students under the age of _____ taking behind-the-wheel training and _____ to the driver training school that will complete each student's instruction required by section _____ of the Revised Code. The authorizing official or training manager of the driver training school in which a student under _____ completed _____ training shall, upon the official's or manager's determination of the student's successful completion, issue the student a _____. Each school's authorizing official or training manager shall maintain _____ applicable to this student, including copies of those completed by another school for the same student.

- (2) The medically based hospital or rehabilitation facility shall have sufficient space for _____. If classroom driver training is not being provided at the medically based hospital or rehabilitation facility, the requirement for a classroom is _____ for this type of facility. The facility shall comply with all other requirements of a driver training school under Chapter _____ of the Administrative Code.

4501-7-07 EMPLOYEES OF THE DEPARTMENT

No employee of the _____ shall be connected in any capacity _____ with any driver training enterprise.

4501-7-08 INSURANCE AND BONDING FOR TRAINING THE OPERATION OF MOTOR VEHICLES OTHER THAN COMMERCIAL MOTOR VEHICLES

- (A) The authorizing official shall maintain _____ for the operation of all _____ as specified in chapter 4509 of the Revised Code. Such _____ shall be acquired from a company licensed to _____ and shall be maintained as long as the driver training enterprise is _____. Proof of the insurance coverage required by this rule shall be maintained in the _____ used for instruction, and the certificate of insurance shall be available for inspection during reasonable hours.
- (B) Insurance coverage shall be maintained in the following _____ limits as provided in either paragraph (B)(1) or (B)(2) of this rule, and these limits shall be listed on the certificate of insurance:
- (1) (a) One hundred thousand dollars for bodily injury to or death of _____ in any one crash;
(b) Three hundred thousand dollars for bodily injury to or death of _____ persons in any one crash;
(c) Twenty-five thousand dollars for _____ in any one crash;
(d) Five thousand dollars _____ occupant;
(e) _____ at least equal to the bodily injury coverage required in paragraphs (B)(1)(a) and (B)(1)(b) of this rule.
- (2) (a) Four hundred thousand dollars _____ liability coverage;
(b) Twenty-five thousand dollars _____ in any one crash;
(c) Five thousand dollars _____ for each occupant;
(d) _____ coverage at least equal to the bodily injury coverage required in paragraph (B)(2)(a) of this rule.
- (C) _____ the required insurance, including the record of current coverage as required by this rule, may result in the _____ of an authorizing official's driver training school license.
- (D) Students _____ providing motor vehicles for their own instruction shall, _____ is used for any instruction, provide _____ that indicates compliance with Chapter 4509 of the Revised Code.
- (E) No driver training school license will be issued or renewed until the authorizing official certifies that the enterprise maintains a _____ for each of its schools sufficient to cover the cost of _____ for training not supplied. Such bond shall be no less than _____ dollars for the first school licensed by the enterprise and an additional _____ dollars for each additional school licensed by the same enterprise. The performance bond shall continue in force _____ or as long as the enterprise _____.
- (1) The current and valid performance bond shall be maintained _____ and filed as a part of the school records and _____. Such bond shall be obtained by the enterprise from a company authorized to do business in this state specifying that such enterprise shall _____ which may cause a _____ to a person taking instruction from the enterprise.
- (2) The bond shall include the enterprise name, the amount of the bond, the effective date, and the _____.
- (3) The bond shall name the _____ and the _____ as obligees and shall stipulate that the director shall be notified _____ before the bond terminates due to its expiration or cancellation or before the bond is reduced in value.
- (4) The above bond is required of _____ but does not apply to a driver training school operated under the authority of the state of Ohio or any political subdivision approved by the director.
- (5) Failure to maintain such performance bond, including the record of bond required by this rule, _____ may result in suspension or revocation of an authorizing official's driver training school license.

4501-7-09 INSURANCE AND BONDING FOR TRAINING THE OPERATION OF COMMERCIAL MOTOR VEHICLES

- (A) The authorizing official shall maintain _____ for the operation of _____ as specified in chapter 4509 of the Revised Code. Such insurance coverage shall be acquired from a company licensed to do business in this state and shall be maintained as long as _____. Proof of the insurance coverage required by this rule shall be maintained in the school office and with all motor vehicles used for instruction, and the certificate of insurance shall be available for _____.
- (B) Insurance coverage shall be maintained in the following minimum limits as provided in either paragraph (B)(1) or (B)(2) of this rule and these limits shall be listed on the certificate of insurance:
- (1) (a) _____ dollars for bodily injury to or death of one person in any one crash;
 - (b) _____ dollars for bodily injury to or death of two or more persons in any one crash;
 - (c) _____ dollars for injury to property of others in any one crash;
 - (d) _____ dollars medical payments for each occupant;
 - (e) Uninsured motorist coverage _____ to the bodily injury coverage required in paragraphs (B)(1)(a) and (B)(1)(b) of this rule.
- (2) (a) _____ dollars combined single limit liability coverage;
 - (b) _____ dollars for injury to property of others in any one crash;
 - (c) _____ dollars medical payments for each occupant;
 - (d) _____ motorist coverage _____ to the bodily injury coverage required in paragraph (b)(2)(a) of this rule.
- (C) Failure to maintain the required insurance, including the _____ as required by this rule, may result in the suspension or revocation of an authorizing official's driver training school license.
- (D) No driver training school licensed to train commercial motor vehicle operators shall be issued or renewed until the authorizing official certifies that the enterprise maintains _____ for each of its schools in an amount sufficient to cover the cost of reimbursing _____. Such bond shall be no less than _____ dollars for each school licensed by the enterprise. The _____ shall continue in force as long as the enterprise operates a school or as long as the enterprise has students to whom it is contractually obligated.
- (1) The _____ performance bond shall be maintained at the school office and filed as a part of the school records and made available upon request. Such bond shall be obtained by the enterprise from a company authorized to _____ specifying that such enterprise shall not practice any fraud or make any fraudulent representation which may cause a monetary loss to _____ from the enterprise.
 - (2) The bond shall include the enterprise name, the _____, and the effective dates of the bond.
 - (3) The bond shall name the department of public safety and the state of Ohio as obliges and shall stipulate that _____ shall be notified ten days before the bond terminates due to its _____.
 - (4) The above bond does not apply to a driver training school operated under the authority of the state of Ohio or any _____ approved by the director.
 - (5) Failure to maintain such performance bond, including the record of bond required by this rule, during any portion of the licensure period may result in suspension or revocation of an authorizing official's _____.

4501-7-10 TRAINING REQUIRED FOR THE OPERATION OF MOTOR VEHICLES OTHER THAN COMMERCIAL MOTOR VEHICLES

- (A) The requirements in this rule apply to _____, _____ and _____ training students in the operation of motor vehicles other than _____ motor vehicles. Instruction of drivers seeking to obtain or maintain a _____ operator's license shall conform to this rule.
- (1) No behind-the-wheel instruction shall be given to a student who does not hold and carry a _____. No driver shall be given _____ instruction using a permit or license which has _____ or which has been suspended or revoked.
 - (2) Except as provided in rule 4501-7-06 of the administrative code for a _____ or _____ that offers instruction for persons with a _____, driver training enterprises that teach the

operation of motor vehicles shall provide both _____ instruction and _____ instruction. Students shall be _____ by a licensed instructor. Licensed instructors shall instruct students only under the authority and guidance of a _____ driver training school.

- (3) When a student operates a motor vehicle on the public highways, a licensed instructor shall be _____. The instructor shall have the identification card created by the department in the instructor's possession.
 - (a) Instructor candidates who have completed at least thirty-two hours of training can teach up to _____ of behind-the-wheel instructions for one student with the training manager _____. A lesson plan and _____ provided by the training manager will be used during the lesson.
 - (b) If a student is operating a motor vehicle on a range, an instructor may _____, but shall remain standing outside the vehicle in a position where the instructor can _____, and the instructor shall maintain a position where both the student and the instructor can _____ at all times.
 - (4) During times of behind-the-wheel instruction, use of any items or behavior that cause _____ shall be prohibited. No _____ by students shall be permitted in the vehicle during times of instruction or while the vehicle _____.
 - (5) Classroom and behind-the-wheel instruction shall consist of no less than _____ of instruction for each hour credited toward _____ of the required training. Time taken for _____ in instruction shall not be included when _____ of the required instruction.
 - (6) Instructors shall train students for no more than _____ without taking a break from instruction.
- (B) The following requirements apply to authorizing officials, training managers, and instructors training beginning drivers who are between the ages of _____ of age and eighteen years of age.
- (1) The training program will be based on the principles of and cover, at a _____, the body of knowledge contained in the "Ohio Driver Training Curriculum" prepared _____. The program shall include _____ twenty-four hours of _____ instruction and eight hours of _____ instruction for each student.
 - (2) The instruction shall include dissemination of materials regarding _____ as specified in R.C. 4508.021 that are created or approved by the second chance trust fund advisory committee created under section 2108.17 of the Revised Code.
 - (3) No student will be accepted for driver training before attaining the age of fifteen years and _____ months without approval from the director.
 - (4) All required classroom instruction and behind-the-wheel training shall be made available to the student by the driver training enterprise within _____ after the date the training required by section (B)(1) of this rule begins.
 - (5) No student shall be given more than _____ of classroom or behind-the-wheel instruction in _____.
 - (6) No instructor shall give a beginning driver behind-the-wheel instruction prior to the student receiving at least _____ of classroom instruction. No instructor shall permit a beginning driver to operate a motor vehicle on an _____ until the beginning driver first receives at least _____ hours of behind-the-wheel instruction on a roadway that is not an interstate highway.
 - (7) Not more than _____ nor fewer than _____ of classroom training shall be devoted to showing _____ that relate to driver training. No videos, slides, films, or activities _____ safe driving practices, driver knowledge, or driver skill shall be used.
 - (8) A student _____ shall make up that segment of the training prior to receiving a certificate of completion.
 - (9) Current textbooks or workbooks or other materials used for classroom instruction shall be available to _____ student taking that instruction. Instructional materials _____ instruction shall be provided for each student.
 - (10) No more than _____ may be in a vehicle while behind-the-wheel instruction is being given. No _____ for the hours of required behind-the-wheel instruction shall be given to a student _____.
 - (11) Instructors shall ensure that a beginning driver's first hour of training behind the wheel is reasonably free from _____ and _____ traffic, and that the first hour does not include _____ arteries, main _____ routes, and other _____ that carry _____ traffic.
 - (12) Students shall be assessed both in _____ and shall successfully complete the course required by section (B)(1) of this rule before they are eligible to receive a certificate of completion of driver training.

- (a) It shall be the responsibility of the training manager and the instructor to determine each student's successful completion of the classroom instruction by means of a _____ measuring driver knowledge.
 - (i) The final examination shall be administered and graded _____, and the knowledge it measures shall be representative of the _____ of the driver training curriculum and of _____. These laws are summarized in the "Digest of Ohio Motor Vehicle Laws." Accommodations may be made for the final test to assist students with _____ learning difficulties.
 - (ii) No final examination shall permit the students being tested to _____ that may contain answers to the questions thereon.
 - (iii) The student shall answer correctly _____ or more of the questions comprising the final examination in order to constitute successful completion of the classroom training.
 - (iv) The record of all final examinations given shall include the date the test was given, the _____.
 - (v) The school's training manager or authorizing official shall store the results of such measurements and maintain the results in the school office for _____.
 - (b) A student's _____ made during the full eight hours of skills training shall constitute successful completion of the behind-the-wheel training.
 - (c) A _____ of the student's score on the comprehensive examination of knowledge, acquired driving skill, and application of driver knowledge shall be given to the student and the student's _____ at the completion of training.
- (13) The classroom environment shall be maintained in a manner that is _____. In maintaining an environment that is conducive to learning the school shall give consideration to the appropriate _____, the appropriate methods of maintaining _____, and any other relevant factors.

4501-7-11 TRAINING REQUIRED FOR THE OPERATION OF COMMERCIAL MOTOR VEHICLES.

- (A) The following requirements apply to _____ training drivers in the operation of commercial motor vehicles.
- (1) The enterprise shall make all required classroom and behind-the-wheel training available to the student within _____ after the _____ lesson.
 - (2) No enterprise shall provide more than _____ of training to any one student in _____.
 - (3) Classroom instruction for beginning drivers shall total at least _____ and include the use of the curriculum listed in this rule.
 - (4) Classroom instruction shall include, at a minimum, the following topics:
 - (a) _____ laws.
 - (b) Rules and regulations of the _____ of Ohio.
 - (c) _____ safety regulations relating to the operation of trucks, commercial cars, commercial _____, _____ and _____, and motor vehicles transporting _____ and/or _____. In addition the enterprise shall provide the student with a copy of the _____, Title 49, parts 383 and 391 of the Federal Motor Carrier Safety Regulations.
 - (d) Federal laws relating to vehicle _____, _____, and _____.
 - (e) Registration and _____ laws.
 - (f) Special _____ such as the International Registration Plan (IRP), the International Fuel Tax Alliance (IFTA), and the Single State Registration System (SSRS).
 - (g) _____ reporting and financial _____ laws.
 - (h) The effects of driver _____.
 - (i) _____ driving practices.
 - (j) _____ driving practices.
 - (k) Routine services and _____ safety check.
 - (l) Use of _____ devices, including their benefits and effectiveness in motor vehicle collisions.
 - (m) _____ the road.

- (n) _____ driver license requirements.
 - (o) The effect of alcohol and _____.
 - (p) Proper public thoroughfare _____ procedure.
 - (q) The possibility of other vehicles traveling beside a commercial vehicle out of the driver's view known as the "_____."
- (6) No more than _____ of the total classroom hours shall be devoted to showing _____ that relate to commercial driver training. No videos, films, or activities unrelated to safe commercial driving _____, commercial driver _____, or commercial driver _____ shall be used.
- (7) Behind-the-wheel instruction shall total at least _____ and include, at a _____, all of the following topics:
- (a) Starting.
 - (b) Stopping.
 - (c) Turning.
 - (d) _____.
 - (e) Braking.
 - (f) Parking.
 - (g) _____.
 - (h) Hooking up and unhooking trailers and semi-trailers.
 - (i) Display of _____ equipment.
 - (j) Use of _____ systems.
 - (k) Checking and _____ commercial motor vehicles.
 - (l) Sharing the road.
 - (m) Safe driving practices.
 - (n) Proper _____ railroad grade crossing procedure.
- (8) No less than _____ of instruction behind-the-wheel on _____ ranges. At least _____ of instruction shall be given _____ before any on- highway, behind-the-wheel instruction can be offered.
- (9) No less than _____ of behind-the-wheel instruction on streets and highways with _____ traffic.
- (10) _____ hours of behind-the-wheel instruction may be used either for on-highway or off-highway training. The authorizing official or training manager who may consider which behind-the-wheel training would be most beneficial to the student _____. A maximum of two hours of _____ instruction is to be credited toward the twenty hours of behind-the-wheel instruction required by this paragraph.
- (11) If a student is observing behind-the-wheel training of another student and not actually driving, such time _____ for behind-the-wheel training completed.
- (12) A minimum of _____, who is not an instructor restricted to the classroom, _____ shall be on the driving range at any time a student is operating a motor vehicle. At such times a _____ of two students shall be assigned to each vehicle. This rule allows a maximum of _____ during instruction on the range.
- (13) All behind-the-wheel training on streets and highways shall be under the _____ of a licensed instructor who _____ and _____ next to the driver.
- (B) Enterprises training drivers in the operation of _____ motor vehicles shall provide both _____ instruction in the operation of commercial motor vehicles. Students shall be _____ by a licensed instructor.
- (C) Classroom and behind-the-wheel instruction shall consist of no less than _____ for each hour credited toward completion of the _____. Time taken for breaks in instruction _____ be included when calculating _____ of the required instruction.

4501-7-12 TRAINING AGREEMENTS

- (A) A _____ agreement shall be established between the _____ and the _____ and the driver training _____ prior to the start of _____. _____ agreements are prohibited. Evidence of a written agreement shall be maintained on file in the school office.
- (B) All written agreements shall contain the following:
- (1) The full address where the _____ instruction will be given.
 - (2) The student's _____ if the student is a beginning driver under the age of _____.
 - (3) All _____ for the training course stated clearly.
 - (4) A statement whether the use of an enterprise-owned vehicle for the _____ is included in the charges, and if not included, any additional charge for this _____.
 - (5) The number of classroom hours to be provided. If the student entering the agreement is a beginning driver and less than eighteen years old, the enterprise shall agree to provide _____ of classroom instruction based on the "Ohio Driver Training Curriculum" prepared August, 2002.
 - (6) The number of behind-the-wheel training hours to be provided. If the student entering the agreement is a beginning driver less than eighteen years old, the enterprise shall agree to provide _____ of behind-the-wheel instruction based on the "Ohio Driver Training Curriculum" prepared August, 2002.
 - (7) The _____ of an authorizing official, training manager, or instructor and the _____ such signature was made.
 - (8) The signature of the _____ and for a student under eighteen years old, the signature of the student's _____ or legal _____, and the date each signature or signatures was made.
 - (9) A declaration of the date by which the _____ of training will be made available to the student.
 - (a) For training operators of motor vehicles other than commercial motor vehicles, this date shall be no more than _____ from the date the driver training begins.
 - (b) For training operators of _____ motor vehicles, this date shall be no more than _____ days from the date the driver training begins.
 - (10) The statement, "Driver training schools are _____ by the Department of Public Safety through the Governor's Ohio Traffic Safety Office, 1970 West Broad Street, Columbus, Ohio 43223."
 - (11) A declaration of the _____ under which _____ may be made. If _____, the agreement shall clearly state that the enterprise makes _____.
- (C) A _____ shall be given to the student, or to a parent or legal guardian if the student is under the age of eighteen, and a _____ shall be retained in the school office files for a period of _____.

4501-7-13 RECORDS

- (A) Each school shall maintain the following records for _____ years from the date the record was _____.
- (1) A record of the _____ taught for each student in each _____ session, regardless of whether the student has _____ all training.
 - (a) The record shall include the student's name and address; _____ or _____ and, if applicable, its _____ date; the date of each training _____; and the _____ time, and the _____ time for each session the student completed.
 - (b) Each session _____ shall be signed or initialed by the _____.
 - (c) The instructor who provided the instruction for each session shall _____ the record and record the instructor's _____ for each session.
 - (d) The _____ or a _____ shall sign the final record. The signature of the training manager or instructor shall _____ all training has been successfully completed.
 - (e) A _____ shall be kept for classroom training, and a _____ shall be kept for behind-the-wheel training.
 - (2) The record for each student who is less than _____ years of age shall include the following

notations, if applicable to that student:

- (a) That the student received all classroom instruction required by this chapter and _____ of the Revised Code.
 - (b) That the student _____ completed the behind-the-wheel instruction required by this chapter and _____ of the Revised Code.
 - (c) The student's _____ of knowledge or skill required by rule 4501-7-10 of the Administrative Code.
 - (d) A record of the certificate of completion issued including its _____ and the _____.
- (3) A record of every driver training _____ issued by the enterprise to students under eighteen years of age. This record shall be maintained on forms supplied by the director.
- (4) A copy of the training _____ between the enterprise and each student trained.
- (5) The completed and signed _____ which has been given to each student upon completion of the training.
- (6) A record of each training _____ administered by the school including the date, _____, _____ of instruction, _____ of record, and complete _____ of the students attending such session.
- (7) For each student in a training course for the operation of _____ motor vehicles, the records shall include the following notations, if applicable:
- (a) That the student received all classroom training required by rule _____ of the Administrative Code.
 - (b) That the student _____ completed the behind-the-wheel instruction required by this chapter.
 - (c) The student's _____.
- (8) The enterprise or organization that completed the training for _____ shall maintain records of the _____. Dates, times, location of training, and curriculum used shall be kept on file for _____.
- (B)** In addition to student records listed in paragraph (A), the authorizing official or training manager of a driver training enterprise or school shall maintain a _____ of the following records:
- (1) A copy of each instructor's _____ license.
 - (2) A copy of the _____ from the department for instructors employed by that enterprise to train persons _____.
 - (3) A complete copy of the driver training _____ used by the school and any _____ textbooks, articles, or other sources of driver training information used for classroom or behind-the-wheel instruction.
 - (4) The current _____ license. A copy shall be stored in the files maintained by the enterprise and the _____ school license shall be _____ in the school in a _____ where any person who enters the school can see it. If a license cannot be posted at the school, the license, or a copy thereof, shall be _____ provided in that school, and it shall be made available to any person upon request.
 - (5) A _____ verifying an _____ policy covering each _____ used by the enterprise or its instructors for driver training with _____ set forth in paragraph (B) of rule 4501-7-08 and paragraph (B) of rule 4501-7-09 of the Administrative Code.
 - (6) A valid and current continuous performance bond covering the enterprise's _____ to provide student instruction as set forth in paragraph (E) of rule 4501-7-08 and paragraph (D) of rule 4501-7-09 of the Administrative Code.
 - (7) A record of all driver training instructor's and manager's _____ provided to instructors and managers who _____ employed by the enterprise. The enterprise shall maintain this record for all instructors currently employed and it shall be maintained for at least three years following the _____ of an instructor's employment.
- (C)** All of the documents listed in this rule shall be kept _____ and _____ in a file in the office of the school. These documents shall be furnished _____ to the director.
- (D)** If a school _____ or an enterprise _____ business _____, the authorizing official or training manager shall advise the director in writing _____ prior to closing where the school's _____.
- (E)** Driver training enterprises shall issue certificates of completion to beginning drivers who are under the age of _____ who have successfully completed the training required by _____ of the Revised Code.

- (1) The _____ shall supply certificates of completion for the course of training required by section 4508.02(C) of the Revised Code and shall _____ of all certificates supplied to each _____. This record will include the date certificates were supplied and the name of the enterprise to which they were supplied. The certificates will be supplied to a licensed enterprise and shall not _____ any other enterprise. The director shall also _____ for recording the certificates issued to students.
 - (2) The authorizing official or training manager shall issue certificates to students in _____ based upon _____ the training. No authorizing official or training manager shall issue a certificate before the student has _____.
 - (3) The _____ shall keep a record of the certificates issued using the form supplied by the director. This record shall include the _____ and _____ of the school and the _____, address, and _____ and the certificate's _____ of issue.
 - (4) The authorizing official and training manager shall be _____ of the unissued certificates of completion and the records thereof. In the event of theft or loss of any certificates of completion, the authorizing official or training manager shall _____ the department _____ of the circumstances of the loss and the _____ of the certificates of completion _____.
 - (5) When a driver training enterprise closes for any reason, including a _____, all unused certificates of completion and any completed or partially completed forms listing certificates of completion issued shall be _____ returned to the director.
 - (6) When an authorizing official or training manager determines that a certificate of completion must be voided, the term, "_____" shall be _____. The authorizing official or manager shall _____ the voided certificate of completion to the _____ and return the voided certificate to the department with the completed certificates-issued list. The _____ certificate of completion shall be _____ on the certificates-issued list.
 - (7) In the event a certificate of completion is _____ after being issued to a _____, the _____ may obtain a new certificate of completion from the _____ from where it was _____. The student shall first complete a _____ for a new certificate of completion on a form supplied by the director _____ the theft or loss. The student's _____. A parent or legal guardian's signature may be accepted _____ the student's signature. The completed request from the student shall be _____ by the enterprise and _____ the certificates-issued list as a _____ that the certificate of completion was lost. The training manager or authorizing official, or a designee, shall log the _____ of the new certificate of completion on the _____. No driver training school may charge a fee for a replacement certificate of completion that exceeds the _____ of preparing the certificate of completion.
 - (8) All certificates of completion shall be _____. An _____ of the school which issues the certificate shall sign and date each certificate. If an instructor, authorizing official, or manager permits the use of a _____, that instructor, official, or manager shall be responsible for the _____, and that instructor, official, or manager shall be responsible for any document on which that instructor's, official's, or manager's _____ is produced.
- (F) The instructor's license, or a photocopy of the license, shall be maintained by the instructor, and by each enterprise for which the instructor trains. The license, or a photocopy thereof, shall be kept in the instructor's _____ at any time the instructor is _____.
- (G) No person shall _____ with any records required to be kept by this chapter.
- (H) All records required to be maintained by an enterprise under the rules of this chapter, including those _____, shall be kept in a school's _____ that conforms to the standards under this chapter. The authorizing official or training manager shall make all records available for _____ or by _____ and/or the _____ at any and all reasonable times. Any records required to be maintained which are in a _____ shall be accessible and capable of being distinguished from _____ records.

4501-7-14 VEHICLES USED TO TRAIN THE OPERATION OF MOTOR VEHICLES OTHER THAN COMMERCIAL MOTOR VEHICLES

- (A) Every driver training enterprise that provides students with _____ in the operation of motor vehicles shall supply al _____ necessary to give the required instruction for operating motor vehicles, except that a student _____ may provide a motor vehicle that is specially _____ for that _____.

- (B) Every motor vehicle used to provide behind-the-wheel instruction shall be maintained in _____ and shall be in compliance with all applicable provisions of _____ of the Revised Code.
- (C) _____ that meet the standards set forth in section 4513.262 of the Revised Code shall be provided for _____ of motor vehicles used for _____. Such _____ shall be in use by _____ of a driver training vehicle _____.
- (D) All motor vehicles used for _____ training shall be _____ with _____ as defined in this chapter of the administrative code. The _____ shall be _____ and _____ to the person seated in the _____ of the vehicle.
- (E) All motor vehicles used for behind-the-wheel training shall be equipped with _____ for both the driver and instructor and _____ on the driver's and passenger's side of the vehicle. A _____ shall not be used as an inside rear view mirror.
- (F) All motor vehicles used for training shall be equipped with signs containing words reading, " _____ " which are visible and legible outside of the motor vehicle from _____. Such words shall be a minimum of _____ inches high and use material that _____. Any other words on such signs shall be no more than _____ inches high. Additional signs on the front, rear, or doors that indicate the vehicle is being used as a driver-training vehicle _____.
- (G) Every motor vehicle shall carry a _____ identification card or _____ identification Card that complies with rule 4501:1-2-02 of the Administrative Code.
- (H) The authorizing official or training manager of the school shall make _____ used by the school available _____ at any and all _____ times.
 - (1) Every motor vehicle used by the school shall be inspected during the school's _____. No motor vehicle shall be used for driver training unless it displays a _____ motor vehicle _____ issued within the past _____ months by the state highway patrol.
 - (2) When a driver training enterprise _____ after _____ to add to its fleet for _____, the authorizing official or training manager shall _____ notify the _____ and ask for a motor vehicle inspection and decal. The state highway patrol shall schedule a _____ in response to such a request from a driver training school official, manager, or instructor.
 - (a) The authorizing official or training manager may _____ for use if the official or manager determines the vehicle complies with the provisions in paragraphs _____ of this rule. Once the state highway patrol has been _____ and an inspection has been _____, the vehicle may be used _____ the authorizing official or training manager has inspected it and determines the vehicle complies with all applicable provisions of this rule and state and federal laws.
 - (b) If the motor vehicle acquired by the enterprise meets the provisions of this rule as determined by the authorizing official or training manager but _____ the decal required by this rule, the motor vehicle may be used for a period _____ from the date the vehicle was acquired by the driver training enterprise.
- (I) A person who has a disability may _____ instruction in a motor vehicle that has been altered for the purpose of providing the person with _____. Any vehicle provided for this purpose shall be in a _____ as determined by the licensed driver training instructor, training manager or authorizing official, and the vehicle shall be _____ as provided in paragraph (D) of rule 4501-7-08 of the Administrative Code.

4501-7-15 VEHICLES USED TO TRAIN THE OPERATION OF COMMERCIAL MOTOR VEHICLES

- (A) Every driver training enterprise that provides students with behind-the-wheel instruction in _____ shall supply all the _____ necessary to give the required _____ commercial motor vehicles.
- (B) Every commercial motor vehicle _____ to provide behind-the-wheel instruction shall meet all applicable regulations of the public utilities commission of Ohio and _____. Every commercial motor vehicle used to provide behind-the-wheel instruction shall be _____ with all applicable provisions of Chapters 4513. and 5577. of the Revised Code.
- (C) Safety belts that meet the standards set forth in _____ of the Revised Code shall be provided for _____ of vehicles used for driver training. Such belts shall be _____ all occupants of a driver training vehicle at _____.
- (D) All commercial vehicles used on streets and highways to provide behind-the-wheel instruction shall be equipped with a _____ dual control brake that is _____ to the person seated in the front seat on the

_____ of the vehicle. In the absence of a dual control brake, the vehicle shall have a _____ that is readily accessible to the _____. The brake shall permit the driver training instructor to bring the vehicle to a _____ while the instructor is seated in the right front seat of the vehicle with the _____. Such dual control or hand brake is _____ on training vehicles used by driver training enterprises for commercial motor vehicles that are operated _____ with no traffic other than the commercial motor vehicles used in training.

- (E) All commercial motor vehicles used to provide behind-the-wheel instruction shall be equipped with _____ to enable both the student and the instructor to see to the _____.
- (F) All commercial motor vehicles used on streets and highways to provide behind-the-wheel instruction by a driver training enterprise shall be equipped with a _____ containing the words, "Student Driver." The words of both signs shall be _____ from the outside of both the front and rear of the vehicle, or _____. The words shall be a _____ of three inches high _____ shall _____ light at night. Any _____ on such signs shall not be more than two inches high. Any _____ signs on the front, rear or doors that indicate that the vehicle is being used for a driver-training vehicle are permissible.
- (G) Every motor vehicle used in the school's operations shall carry a current _____ identification card or _____ identification card that complies with rule 4501:1-2-02 of the Administrative Code.
- (H) The authorizing official or training manager of the school shall make all motor vehicles used by the school available for inspection by the director at _____ times.
 - (1) Every _____ used by the school shall be inspected during the school's annual inspection. No motor vehicle shall be used for driver training _____ a valid motor vehicle inspection decal issued within the past _____ months by the state highway patrol.
 - (2) When a driver training enterprise obtains vehicles after the annual inspection to add to its fleet for instructional purposes, the authorizing official or training manager shall _____ the state highway patrol and ask for a motor vehicle _____. The state highway patrol shall schedule a motor vehicle inspection in response to such a request from a driver training school official, manager, or instructor.
 - (a) The _____ may inspect and approve a newly acquired motor vehicle for use if the official or manager determines the vehicle complies with the provisions in paragraphs (A), (B), (C), (D), (E), (F), and (G) of this rule. Once the state highway patrol has been notified and an inspection has been scheduled, the vehicle may be used after the authorizing official or training manager has inspected it and determines the vehicle complies with all applicable provisions of this rule and state and federal laws.
 - (b) If the motor vehicle acquired by the enterprise meets the provisions of this rule as determined by the authorizing official or training manager but does not display the decal required by this rule, the motor vehicle may be used for a period _____ from the date the vehicle was acquired by the driver training enterprise.

4501-7-16 SAFE OPERATION OF VEHICLES

To assure the _____ of students and instructors when providing behind-the-wheel instruction, the driver training enterprise's authorizing officials, managers, and instructors shall assess _____ that affect driving conditions and shall take corrective action to ensure the _____ of driver training vehicles. Officials, managers, and instructors shall evaluate _____, the _____, _____, _____, _____, _____, and any other factors that may affect the _____ of a motor vehicle _____ any behind-the-wheel instruction.

4501-7-17 USE OF DRIVER EXAMINATION TEST ROUTES PROHIBITED

- (A) No authorizing official or training manager of a driver training enterprise or school shall use, or permit the school's _____, any _____ of a driver license examination station for instruction during the hours the examining station is _____.
- (B) No driver training _____ shall use _____ of a driver license _____ for instruction during the hours that the _____ is open for business.

4501-7-18 ADVERTISING AND SOLICITING BUSINESS

- (A) A driver training enterprise shall not use any name other than _____ for advertising or publicity purposes, nor shall a driver training enterprise advertise or imply it is _____, _____, or _____ by the director, the department, or the _____.

- (B) A driver training enterprise shall not _____ that it is endorsed or sanctioned by any organization unless such endorsement or sanction is maintained _____ at the school office and can be produced upon demand _____.
- (C) No person shall advertise in any manner a course of driver training instruction prior to _____ as a driver training school.
- (D) Advertisements shall not list program information or _____ that are _____ during the time that the advertisement is valid.
- (E) Advertisements shall not include any _____, _____, or _____.
- (F) Advertisements posted in classified sections of any published media shall not state that _____ shall result from the training received. No published advertisement for _____ shall contain the name or phone number of a driver training enterprise. This rule shall not limit the ability of a driver training enterprise to _____ for the driver training enterprise itself.
- (G) No driver training enterprise shall solicit or advertise for business _____ used by patrons of any office used for conducting driver license examinations. The use of an enterprise's _____ on its motor vehicles or _____ shall not be construed as advertising or soliciting under this rule.
- (H) No driver training enterprise shall _____ for business without supplying its _____ and the _____ where training is conducted.

4501-7-19 GUARANTEES

No person associated with a driver training enterprise shall _____ that the person or the enterprise will guarantee a _____ as a result of the training received. No person associated with a driver training enterprise shall assert or imply that the enterprise will guarantee _____ in the operation of a motor vehicle upon completion of the course, nor shall any person associated with the enterprise assert that the enterprise will guarantee that the student will _____ in the operation of motor vehicles.

4501-7-20 SCHOOL, VEHICLES, AND RECORDS INSPECTIONS

Every place used as _____ by a driver training enterprise shall be subject to inspection by the director during _____. The enterprise's authorizing official or the school's training manager shall make school _____, _____, and _____ required by this chapter of the administrative code available to the director for inspection. The training manager or authorizing official shall make _____.

4501-7-21 THE DIRECTOR MAY TAKE ACTION AGAINST A LICENSE

- (A) The director may _____ any application for license when the director determines the applicant may have _____ any of the provisions of Chapter 4501-7 of the Administrative Code or Chapter 4508. of the Revised Code.
- (B) When the director has _____ for a new or renewal license, or when the director determines that a licensee may have violated any of the provisions of Chapter 4501-7 of the Administrative Code, the applicant _____ in accordance with sections 119.01 to 119.13 of the Revised Code.
- (C) The director may _____, _____, _____, _____, or _____ the license of any driver training school, training manager, or instructor when the director determines that the applicant or licensee has _____ Chapter 4501-7 of the Administrative Code or Chapter 4508. of the Revised Code.

PRINTED NAME

X

SIGNATURE

DATE COMPLETED