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SCHOOL NAME		LICENSE NUMBER	
ADDRESS		G	
DATE		COURSE START TIME	COURSE END TIME
		INSTRUCTIONAL HOURS	
Must list starting and ending times for each break given. Break times (from and to):			
<b>Students Printed Name Sign In at Course Start</b>		<b>Student Signature for Sign Out at Course Completion</b>	
1.			
2.			
3.			
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23.			
24.			
25.			

**Note:** Break time does not count toward the 8 hours of required instruction for adult remedial courses or the 6 hours of required instruction for juveniles.

I attest that all required topics were covered, that the required amount of instructional time was provided and that each student who receives a certificate was in attendance for all of the required training.

Instructor Signature   X   Date \_\_\_\_\_

Instructor Printed Name   X   License Number \_\_\_\_\_

COMMENTS:

No person shall falsify, alter, or in any manner tamper with any records required to be kept by the Ohio Administrative Code.