



**ABBREVIATED ADULT CLASSROOM
TRAINING AGREEMENT**

ENTERPRISE NAME		LICENSE NUMBER	
CLASSROOM ADDRESS	CITY	STATE	ZIP CODE

Name of Enterprise, hereinafter referred to as "The Driving School" agrees to provide applicant, hereinafter referred to as "Student", 4 hours of classroom instruction based on the Abbreviated Adult Course Curriculum. State of Ohio regulations require The Driving School to make available all training by _____.

Should a student be unable to attend available training sessions offered, the school is relieved of the aforementioned obligation. Regulations prohibit more than six hours of training to be conducted in one day. The Driving School shall furnish a licensed instructor. The tuition for said instruction is \$ _____.

Any additional classroom training that the Student chooses to procure shall be furnished at the rate of \$ _____ per hour.

The Driving School reserves the right to deny the Student admittance to any class if the Student is tardy. Should a check received as payment of tuition in whole or in part, be returned due to insufficient funds, the Student may be removed from classroom instruction until such check is made good. An additional fee may be charged for any returned check.

The Student is required to complete all available training within three months of the date the training begins. There may be no refunds provided after that time. Upon expiration of this agreement, a reinstatement fee may be charged before any further services are provided. If training is not completed within the three months, a new agreement shall be established and training shall be restarted.

The Driving School reserves the right to cancel this agreement at any time, should the Student's conduct indicate a lack of responsibility deemed necessary by The Driving School. Destruction of property, or the possession, distribution, or use of any tobacco product, alcohol, or drug of abuse is strictly prohibited. Should this agreement be cancelled under such circumstances, all fees may be pro-rated, based upon hours of services provided prior to cancellation.

Refund Policy:

The Driving School shall furnish a certificate of completion to all students who successfully complete the classroom instruction. Completion, as defined by the State of Ohio, refers to the completion of the required number of hours and the attainment of a score equal to or greater than 75% on the final exam. Should Student fail to achieve the minimum passing score on the final exam additional classroom attendance may be required.

Commercial Driving schools are licensed by the Department of Public Safety through the Driver Training Program Office, 1970 West Broad Street, Columbus, Ohio 43223.

I have read and understand and have received a copy of this agreement.

SCHOOL OFFICIAL	
SIGNATURE OF SCHOOL OFFICIAL X	DATE
STUDENT	STUDENT DOB
STUDENT SIGNATURE X	DATE

School official must be the authorizing official, adult training coordinator, or instructor. The Driving School may add addendum(s).