

Driver Training Schools Scope of Work for Phase 2 of VDAs pilot

Setup and Process

- Set up the system in accordance with training provided and manufacturer's specifications.
- Establish workflow for administering VDA to students.
- Maintain access to sufficient internet for purposes of conducting assessments (as requiring by the data collection subcontractor).
- Make VDAs accessible to students, in a professional location and environment conducive to learning.

Administration of VDAs

- The virtual driving assessment shall be given no later than midway through the behind-the-wheel driving, to allow for further instruction based on assessment results.
- The results are reviewed and incorporated in the remaining behind-the-wheel sessions and documented as such by the instructor.
- Administer assessment to 50% of students, unless otherwise agreed on with Department.

Feedback/Communication with Department

- Participate in bimonthly roundtables/feedback discussions.
- Complete reports or surveys as requested by OTSO.
- Invoice DPS on quarterly basis for reimbursement based on number of tests proctored.

Equipment responsibilities

- Purchase the virtual driving assessment system for \$1 USD for each system.
- Maintain virtual driving assessment in good working order, turned on and calibrated daily.
- Be responsible for any damage to the virtual driving assessment system hardware or software that exceeds ordinary wear and tear.