

Abbreviated Adult Online Provider Application Items

Application Items:

- Electronic Application
- State (BCI) background check for all owners and authorizing officials
 - Must be within 90 days
 - State in which owner and authorizing official resides – official governmental agency
- Federal (FBI) background check for all owners and authorizing officials
 - Must be within 90 days
- Current fire inspection for the place of business
 - Must be within one year
- Lease/rental or building use agreement for place of business
 - Have names of lessor and lessee
 - Address(es) of location(s)
 - Length of agreement/term – must be current
 - Cost
 - Signatures
- Bond compliant with OAC 4501-8-08
- Proof of expertise in driver education/training
- Proof of filing with Secretary of State
- Proof of New School Orientation Attendance
- Application fee of \$250

Program Review Items:

- Security assessment
- Printed Version of Training Agreement/Contract
- Access to online program
- Lesson Plans (DTO 0230)
- Written version of online program
- Program review fee of \$600