



March 12, 2020 (revised 12/17/2021)

RE: CDL Training Vehicle Inspection Policy (Effective Immediately)

Pursuant to Ohio Administrative Code 4501-7-31, any vehicle used for training shall be inspected by the Ohio State Highway Patrol annually. This policy addresses the process for road and range vehicle inspections, including ad-hoc inspections and re-inspections.

CDL Range-Only vehicle inspections

The CDL field staff will inspect range-only vehicles during the annual program review. A vehicle will receive a range-only inspection as long as no license plate is issued to the truck. If a range-only vehicle, either truck, trailer, or both, has a license plate, that vehicle will receive a full inspection by the Motor Carrier Enforcement team.

The Authorizing Official or Training Manager of the school shall provide the field staff with the Motor Vehicle Inspection List (DTO 0142) in duplicate prior to the start of the inspection. Only the vehicle information will need to be completed by the school. The field staff will complete the rest of the form upon completion and passing of the inspection(s).

CDL road vehicle inspections

Any CDL vehicle with a license plate must receive a full inspection directly from the Ohio State Highway Patrol, Motor Carrier Enforcement (MCE) team or Motor Vehicle Inspection (MVI) team. MVI teams are responsible for school bus inspections only. When scheduling for the road vehicle inspections, inform the team of the number of units needing inspected. This will assist in ensuring they have the appropriate number of CVSA decals with them when performing the inspections.

Ad-hoc Inspections

Ad-hoc inspections include vehicles recently purchased by a school, new enterprises, and re-inspections of vehicles previously failed.

A range vehicle recently purchased is inspected by the CDL field staff. Upon passing the inspection, the vehicle may be added to DETS and placed into service.

A road vehicle recently purchased must be inspected by the Ohio State Highway Patrol. Upon passing the inspection, the Highway Patrol will issue a CVSA decal number. Then the vehicle is added to DETS and placed into service.

Passing a Vehicle Inspection

In addition to the federal requirements, to pass the vehicle inspection, vehicle(s) shall meet the all training vehicle requirements set forth in Chapter 4501-7-31 of the Ohio Administrative Code.

Failed Vehicle Inspections

Vehicles that fail the inspection will be placed out-of-service. For range-only vehicles, field staff will issue a DTO 0150 form with the defects. In addition, the following shall occur:

1. The vehicle shall be removed/deactivated in DETS and removed from service.
2. To reactivate the vehicle, the school shall schedule a re-inspection.
 - a. CDL range-only vehicles, contact the CDL field staff to schedule the re-inspection.
 - b. CDL road vehicles, contact the Ohio State Highway Patrol.
3. Should the vehicle pass the re-inspection, the vehicle can then be added back to DETS and placed back in service.

Proof of Vehicle Inspections

The Motor Vehicle Inspection List shall be provided to the Driver Training Program Office upon request and as part of the **annual license renewal**. Failure to ensure all vehicles are properly inspected and passed is the sole responsibility of the driver training school.

Contact Information

Contact the Driver Training Program Office at (614) 466-3524 for any questions.

To schedule range-only vehicle inspections or for additional questions, contact field staff Tracy Williams at (419)306-5956