

- Bureau of Motor Vehicles
- Emergency Management Agency
- Emergency Medical Services
- Office of Criminal Justice Services
- Ohio Homeland Security
- Ohio State Highway Patrol

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[www.publicsafety.ohio.gov](http://www.publicsafety.ohio.gov)

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RE: Driver Training Vehicle Inspection Policy (Effective Immediately)

Pursuant to Ohio Administrative Code 4501-7 any vehicle used for training shall be inspected by a representative of the Ohio State Highway Patrol annually. This policy addresses the process for the vehicle inspections, including ad-hoc inspections, and re-inspections.

Ad-hoc inspections include vehicles recently purchased by a driving school, new enterprises, and re-inspections of vehicles previously failed.

### **Class D Vehicle Inspections**

Vehicle inspections for Class D vehicles will occur between June and September of each year. The Driver Training Program Office will establish dates and locations regionally during these months. The information will be available on the driver training website at [www.drivertraining.ohio.gov](http://www.drivertraining.ohio.gov). The field staff, representing the Driver Training Program Office, is responsible for the vehicle inspections and will issue the decal. They will sign the Driver Training Vehicle Inspection form once completed.

- Authorizing Officials of the schools are responsible to ensure vehicles are made available during these times for the annual inspection.
- Each school presenting a vehicle shall provide the inspector the Driver Training Vehicle Inspection (DTO 0150) with the vehicle information completed. If no form is presented, no inspection will occur.
- Driving schools with more than twenty-five (25) vehicles may contact their regional field staff to schedule an on-site vehicle inspection, if available.

### **CDL Range-Only vehicle inspections**

The CDL field staff will assist in inspecting range-only vehicles during the annual program review. A vehicle will receive a range-only inspection as long as no license plate is issued to the truck.

### **Ad-hoc Inspections**

Ad-hoc inspections include vehicles recently purchased by a driving school, new enterprises, and re-inspections of vehicles previously failed.

A vehicle recently purchased will follow the procedure set forth in OAC 4501-7-14. The Authorizing Official and/or Training Manager of the driving school shall inspect the vehicle using the DTO 0150 form and may be placed into service. The vehicle shall be inspected by the regional field staff within 30 days.

#### **Mission Statement**

*"to save lives, reduce injuries and economic loss, to administer Ohio's motor vehicle laws and to preserve the safety and well being of all citizens with the most cost-effective and service-oriented methods available."*

An Equal Opportunity Employer

### **Passing a Vehicle Inspection**

To pass the vehicle inspection, vehicle(s) shall meet the requirements set forth in Chapter 4513. of the Ohio Revised Code and the training vehicle requirements as established in Chapter 4501-7-14 or 4501-7-31, whichever is applicable, of the Ohio Administrative Code.

### **Failed Vehicle Inspections**

Vehicles that fail the inspection, where a decal cannot be issued, will be placed out-of-service. The following shall occur:

1. The DTO 0150 will be provided to the Driver Training Program Office by the inspector and a copy provided to the school representative. This form will indicate the violation.
2. The vehicle shall be removed/deactivated in DETS and removed from service.
3. To reactivate the vehicle, the school shall provide official proof of the repair and schedule a re-inspection. For a re-inspection, contact your regional field staff to schedule. Travel may be required for a re-inspection.
4. **CDL range-only vehicles**, contact the CDL field staff to schedule the re-inspection.
5. Should the vehicle pass the re-inspection, the vehicle can then be added back to DETS and placed back in service.

### **Safety**

For the field staff and the person(s) with the vehicle, vehicle inspections shall occur in a low traffic area outside of any street or main highway.

### **Proof of Vehicle Inspections**

Proof of vehicle inspections shall be provided to the Driver Training program Office upon request, during any program review and as part of the annual license renewal. Failure to ensure all vehicles are properly inspected and passed is the sole responsibility of the driver training school.

### **Contact**

Contact the Driver Training Program Office at (614)466-3524 for additional questions.

\*\*Regional information is attached.

